

## GFM Local Advisory Board Meeting

### Term 2 2024-2025

#### Meeting Information

- Date & Time: 2025-02-26 11:21:52
- Location: GFM, Conference Room
- Attendees: AT, JM, MC, SA, KR,FA , MI and students members.
- Apologies: MB and MA

#### Meeting Notes

##### 1. School Governance and Improvement

- **Review of Previous Actions and Minutes**  
The previous actions and minutes were reviewed, emphasising the importance of sharing them with the community and student body.
- **Election of New Chair**  
Due to the previous chair stepping down, a new chair needed to be elected. **Miss Fida was nominated and elected as the new chair.**
- **Subcommittee Updates**  
Subcommittees provided updates on their activities, focusing on personalised learning and student voice.
- **School Improvement and Development Plans**  
Updates on the school improvement and development plans were discussed, with a focus on governance and preparation for inspections.
- **Vacancy for Education Member**  
There is a vacancy for an education member on the local advisory board due to a resignation.

**Action:** To initiate an election for education member vacancy.

- **Bus Size Negotiations**  
Negotiations are ongoing to entice more Bus users.
- **Effective School Governance Award**  
The school has been awarded the Effective School Governor's Award.
- **Prayer Time Initiative**  
A new initiative for prayer time during the big break for secondary students was discussed.

#### Conclusions

1. Minutes were uploaded to the website and shared with the student body.
2. Miss Fida was elected as the new chair.
3. A student focus group was created for the Challenge Me initiative.
4. Plans are being updated, and preparations for inspections are ongoing.
5. An election needs to be organised to fill the LAB Education vacancy.
6. Discussions are in progress with STS, with updates expected in the next meeting.
7. Boys in secondary now have a separate space for communal prayer.

## 2. Improving Student Engagement and Curriculum Effectiveness

- **First Aid, Cooking, and Money Management Activities**  
There was a discussion on incorporating first aid, cooking, and money management as activities rather than lessons, with suggestions to collaborate with organisations like the Red Cross.
- **Use of Century App**  
The Century app is being used by students, but there is uncertainty about its usage across the entire cohort.
- **Arabic and Islamic Studies**  
There is a need to improve engagement in Arabic A and Islamic studies, especially in secondary education.
- **Cultural Integration and Appreciation**  
The meeting discussed the importance of integrating cultural appreciation into the school curriculum beyond International Day, emphasising the need for students to learn about different cultures.

### Conclusion

1. A report will be submitted to address these concerns and propose actions.
2. Focus on improving teaching strategies and engagement in Arabic and Islamic studies.

## 3. School Development and Improvement Initiatives

- **International Day and Arabic Language Initiatives**  
Discussion on introducing parents to the concept of International Day and offering Arabic lessons for non-Arabic speaking parents. Mr. Hossam is ready to assist with the Arabic lessons.
- **Teaching Quality and Feedback Systems**  
Emphasis on improving teaching quality and behavior management. Discussion on implementing feedback systems from students and peers to enhance teaching sessions.
- **Raising Children's Achievement and Learning Skills**  
Focus on transitioning from HPL skills to Teach Like A GEM, analyzing data, and implementing the 21CLD framework for collaboration and learning skills.
- **School Development Plan and Priorities**  
Discussion on the three priority areas from the last inspection and the need for continuous improvement based on external recommendations.
- **Report on School Achievements and Strategic Focus**  
Summary of key achievements, including community engagement, operational efficiency, and strategic focus on priorities in the school development plan.
- **Academic and Curriculum Development**  
Updates on early entry GCSE results, TIMS 2023 report, and preparation for PISA 2026 field study.
- **Teach Like a GEM Initiative**  
Introduction of the Teach Like a Gem initiative focusing on direct instruction methods to improve teaching strategies.
- **Leadership Development and Clifton Strengths**  
Discussion on leadership growth through various programs and the use of Clifton Strengths for psychometric assessment of leadership qualities.

4. Improving communication, operational efficiency, and student engagement in educational settings.

- **Communication**  
Question raised about separate communication for Arabic and Islamic subjects. It was agreed to integrate these into the main weekly summary.
- **Principal's Report Feedback**  
Suggestions for including summaries on Behaviour log update in principal's report. Emphasis on tracking behavior patterns and student voice representation.
- **Student Voice and Feedback**  
Discussion on enhancing student voice through surveys and learning walks. Emphasis on triangulating feedback from students and observers to improve teaching quality.

**Conclusion**

1. Communication for Arabic and Islamic subjects will be integrated into the main weekly summary.

**Actions**

- [ ] Organise an election for a new education member on the local advisory board.
- [ ] Continue discussions to increase Bus users and encourage more parents to use the buses.
- [ ] Prepare for the BSO inspection scheduled for April 2025.
- [ ] Mr. Hossam to assist with Arabic lessons for parents.
- [ ] Prepare for PIRLS 2026 field study update.
- [ ] Integrate communication for Arabic and Islamic subjects into the main weekly summary.
- [ ] Schedule an interim meeting in April to review data.
- [ ] Consider including behaviour summaries in the principal's report.